

TELL CITY-TROY TOWNSHIP SCHOOL CORPORATION

Registered Sex Offenders' Policy

Recognizing that the safety and welfare of students is of paramount importance, the Tell City-Troy Township Board of School Trustees hereby declares that, except in limited circumstances as defined below, the Tell City-Troy Township School Corporation will not permit registered sex offenders to be on Tell City-Troy Township school property.

Schools off Limit

The Board of School Trustees declares that no registered sex offender may come on the property of the Tell City-Troy Township School Corporation except as otherwise provided in this policy and as required by State and Federal law. If an administrator becomes aware that a sex offender is on school property, the administrator/designee shall direct the sex offender to leave the area immediately, except under limited circumstances as directed below. A registered sex offender may not attend school functions that are held on school property. The Board of School Trustees authorizes a Tell City-Troy Township School Corporation administrator/designee to request the assistance of the appropriate law enforcement authorities to secure the removal of any registered sex offender from the school property. **Violations of this policy may subject a person to prosecution of the crime of criminal trespass.**

A student who is on the sex offender registry may be assigned alternative education, as deemed appropriate by school officials and consistent with State and Federal laws.

The provisions of this policy prohibiting a registered sex offender from coming on school property shall not apply in the event that a sex offender's name has been expunged from the Registry.

Limited Circumstances

Limited circumstances may occur when a registered sex offender has either a right or a legitimate educational need to come upon school property. In such a case, prior to entering school property, the registered sex offender must contact the Assistant Superintendent/Administrative Assistant to establish a written Individual Access and Child Protection Plan ("IACPP"). An IACPP will be established by discussion with the Assistant Superintendent/Administrative Assistant or his/her designee and the administrator of the school property in question. The plan and approval will be in writing with signatures of the involved parties. Only after there is an approved written IACPP may the registered sex offender enter school property and may only do so within the restrictions of the IACPP. In the case of an emergency situation involving the welfare of a child, a person who is on the sex offender registry maybe invited to school for the particular purpose under monitoring established for that event by the administrator of the school site with contact with the Assistant Superintendent/Administrative Assistant or designee.

Note: To validate that an individual is listed on the sex offender registry, the school official should check the national registry at: www.nsopr.gov

Definitions

Registered Sex Offender: As used in this policy, a registered sex offender is one whose name appears on the National, State, or County database for sex offenders.

School Property: All property owned or rented by the Tell City-Troy Township School Corporation where instruction takes place or student performances or activities are held. Meetings held under the "open door" law are exempted from this policy. However, the offender must inform the administrator of his/her presence upon entry so as to allow for additional supervision. Extra-curricular events are considered being held on school property when the Tell City-Troy Township School Corporation or any school of the Tell City-Troy Township School Corporation has a rental agreement with the owner of such property. This includes all school sponsored functions regardless of where they take place.

School Functions: Include all performances and events where students are present. Applies when such function is held on property owned by the Tell City-Troy Township School Corporation or property rented by the Tell City-Troy Township School Corporation.

Administrator: A Tell City-Troy Township School Corporation employee assigned to an administrative function for the School Corporation.

Tell City-Troy Township School Corporation

Student Services Department

837 17th Street

Tell City, Indiana 47586

812-547-3300

Notice of Sex Offender Policy

On November 12, 2013, the Tell City-Troy Township School Corporation Board of School Trustees passed a policy to limit the ability of persons on the Sex Offender Registry in coming onto school grounds. The Board took the position to prohibit those persons who are on the registry from coming onto any property owned by or controlled by the Tell City-Troy Township School Corporation. The only exceptions would be for a rare and significant issue involving a child of someone who is on the registry. In that case, the offender would need to apply for and be granted access to that event only.

If you any questions or have reason to enter school property you would need to contact the Assistant Superintendent/Administrative Assistant at 837 17th Street, Tell City, Indiana 47586 (812-547-3300) prior to entering the property. This must be done at least two (2) weeks before the requested event.

In the event that the school would need to summon you for an emergency, you would be approved as an "invited" person for that time period only.

Sincerely,

Signature of Principal

Copy: Bruce Chinn, Administrative Assistant

Tell City-Troy Township School Corporation

Individual Access Child Protection Plan

Name: _____ Date: _____

Date of Birth: _____ Phone Number: _____

Address: _____

Name of school involved: _____

Have you lived in any other state? Circle: _____ If "yes", name the state(s) and dates below:

My request is for (description of event): _____

Date of Event: _____ Place of Event: _____

Name of child(ren) with whom you are involved: _____

Relationship: _____

This event is a rare and important event because: _____

Describe what will take place at this activity that requires your presence: _____

Date of conviction: _____ Charges: _____

Are you on parole? _____ Notification? _____ Ten year or Life? _____

Name of a person of high regards in the community that can serve as a reference for you: _____

_____ Phone: _____

Your signature and date below indicates that the Tell City-Troy Township School Corporation has your approval to receive any documents in your criminal record deemed necessary.

Signature: _____ Date: _____

Note: The Tell City-Troy Township School Corporation School Board has stated that sex offenders may not be at school except in rare and limited circumstances or in an emergency situation. This request will be reviewed by a Board of School Officials and law or parole officials. You will be notified in writing of the decision.

Name/Date:

After a review of the request contained on this form, it has been decided by a board consisting of members of the school and police that the person requesting should be:

Denied _____ Approved _____

Approved with the following limitations: _____

Date and time that the person named above is permitted to be on school property: _____

Area of the school site that the person is permitted to be: _____

A school official will be assigned to observe and/or accompany the individual named during the time of the visit. If requested by school administration, the individual named shall leave the premises immediately regardless of the times contained in this request form.

Signature of School

Official: _____ Title: _____