

**TELL CITY-TROY TOWNSHIP SCHOOL CORPORATION**

**REGULAR MEETING  
OF THE  
BOARD OF SCHOOL TRUSTEES**

**TUESDAY DECEMBER 18, 2018**

**TELL CITY HIGH SCHOOL MEDIA CENTER  
900 12<sup>TH</sup> STREET  
TELL CITY, INDIANA 47586**

**7:30 P.M.**

**Pledge of Allegiance/Moment of Silence:**

**Call to Order:**

**Roll Call:    Sherri Flynn            Rick May            Gregg Jarboe            Mack Cail            Tony Thomas**

<b>Adoption of the Agenda of Tuesday, December 18, 2018</b>	<b>M</b>	<b>S</b>	<b>V</b>
<b>Approval of the Minutes of the Regular Meeting of November 13, 2018</b>	<b>M</b>	<b>S</b>	<b>V</b>
<b>Approval of the Minutes of the Special Session for Public Comment on the Superintendent Contract of December 11, 2018</b>	<b>M</b>	<b>S</b>	<b>V</b>
<b>Approval of the Claim Docket</b>	<b>M</b>	<b>S</b>	<b>V</b>

**1. Reports:**

- a. **Mrs. Noble**
- b. **Mr. Ramsey**
- c. **Report from the County Redevelopment Commission**

**2. Communications from the Public:**

**3. Old Business:**

**4. New Business:**

<b>a. Resignations and Retirements</b>	<b>M</b>	<b>S</b>	<b>V</b>
1. William Tell Program Assistant			1. Shawna Wint
<b>b. William Tell Elementary School</b>	<b>M</b>	<b>S</b>	<b>V</b>
1. Special Education Teacher			1. Allicyn Garrett

2. Program Assistant

2. Leanna Brockman

Background checks are in process as of 12-12-18. If they are not received prior to the meeting, it is recommended approval be conditional upon receipt of clean background checks.

**c. Tell City Jr-Sr High School**

**None**

**d. Athletics**

**None**

**e. Title IV Morning Math Club Tutors**

**M**

**S**

**V**

Kindergarten

Whitney Keown

First Grade

Jill Lacy

Second Grade

Laura Wiles

Third Grade

Sarah Miller

Fourth Grade

Chris Haire

Fifth Grade

Erica Wetzel

Sixth Grade

Adriane Foster

The Title IV grant is being used to begin a morning math club. Teachers will be available four days per week from 7:15 to 7:45 am. All recommendations are current teachers (no background check required). Tutors will receive \$10/session and turn in time cards for record keeping purposes.

**f. Approval to pay year end claims**

**M**

**S**

**V**

This allows us to issue pre-written checks before December 31st for expenses other than the normal pre-written expenses (like taxes, insurance, benefits, reimbursements) so that we can get the appropriations off the books before year-end.

**g. RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE EDUCATION FUND**

**M**

**S**

**V**

Authorizes the Treasurer of Tell City-Troy Township School Corporation to transfer the December 31, 2018 general fund balance to the education fund effective January 1, 2019.

**h. RESOLUTION TO ESTABLISH INITIAL FUNDING FOR THE OPERATIONS FUND**

**M**

**S**

**V**

Authorizes the Treasurer of Tell City-Troy Township School Corporation to transfer the December 31, 2018 Transportation, Capital Projects, and Bus Replacement fund balances to the Operations fund effective January 1, 2019.

**i. Support Staff Handbook, Second Reading** **M S V**

The support staff handbook is being presented for second read and approval. Minor language changes include:

Insurance (P.5)- clarification that members on the corporation health plan are eligible for HSA refund/contribution.

ECA Driver Pay (P.7)- increase \$.50/hour

Salary- to correspond with the CBA a 2% has been calculated (base from \$10.65 to \$10.90), and 2% added to category 3 employees. A spreadsheet has been provided for your review. Positions filled by persons not previously employed by the corporation remain status quo.

***The cafeteria was not included in the prior presentation as we were evaluating the funds at the November board meeting. At this time we believe a base increase of \$0.20 per employee. Future increases will be contingent on the health of the cafeteria program. The ECA Manager and Cafeteria Managers are developing incentives and new menus in an attempt to increase participation in the lunch program. A revised final copy of the Support Staff Handbook has been provided.***

**j. Corporation Mobile Phones** **M S V**

When eRate was first established, school corporations were able to use the funding to offset the cost of mobile phones for key employees (those on call with administrative duties). Changes at the federal level over the years has narrowed the scope of eRate over the years, and mobile phones have steadily been phased out for reimbursement. To that end, in 2017 the corporation spent \$7550 on mobile phones, which averages to \$629 per month. As of July 2018, we are averaging \$656 per month (\$93.71 per phone, expected annual cost of \$7872). The corporation covers 7 positions: superintendent, both principals and assistant principals, athletic director, and sub coordinator. At this time I recommend the cancellation of all corporation phones save 1, the sub coordinator. That phone is shared with central office staff with the corporation receptionist/office manager is on leave, and I do not believe it fair to that employee to expect they cover calls on days off, or leave their personal phone behind for us to answer. As to the remaining 6 employees and if the board maintains the expectation that these individuals be on call 24/7, I recommend an increase in salary in the amount of \$70/month (\$840 annually) to offset the cost of maintaining a personal mobile/data plan. This change will result in the corporation spending \$6164 (\$5040 admin, \$1124.5 sub phone) annually, an estimated savings of \$1708 per year.

**k. Approval of the Contract of the Superintendent** **M S V**

On December 11 a public hearing was held to review the proposed changes to the Contract of the Superintendent. The board proposes to extend the three year contract by one year to the year 2021. The board also proposes to increase the salary of the Superintendent by \$1,100 to \$107,700. Finally, the board proposes to increase the corporation contribution to the Superintendent 401a by \$1000 to \$8,000. All other benefits remain the same.

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| <b>I. Teacher Appreciation Grant</b> | <b>M</b> | <b>S</b> | <b>V</b> |
|--------------------------------------|----------|----------|----------|

Due to the pending appeal of letter grade assigned William Tell Elementary, the TAG has not been distributed or calculated. The letter grade impacts the results of 6 teachers.

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| <b>m. Presentation of Corporation Attorney Proposals</b> | <b>No Action</b> |
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| <b>n. Legislative Updates</b> | <b>No Action</b> |
|-------------------------------|------------------|

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| <b>o. Resolution of Appreciation</b> | <b>M</b> | <b>S</b> | <b>V</b> |
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| <b>p. Resolution of Appreciation</b> | <b>M</b> | <b>S</b> | <b>V</b> |
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**5. Such Other Business As May Come Before the Board:**

- a. Communications from the Superintendent
- b. Communications from the Board of School Trustees

**Adjournment:**

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| <b>1. Motion to Adjourn:</b> | <b>M</b> | <b>S</b> | <b>V</b> |
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In accordance with the Americans with Disabilities Act, if anyone wishes to attend, hear or present evidence at the public meeting on the above referenced matter(s), and is in need of reasonable accommodation, please contact the Office of the Superintendent of the Tell City-Troy Township School Corporation, so that accommodations can be made. The Superintendent may be contacted by mailing to Tell City-Troy Township School Corporation, 837 17<sup>th</sup>., Tell City, IN 47586, or by telephoning (812) 547-3300.

This meeting is a meeting of the School Board in public for the purpose of conducting the business of the Tell City-Troy Township School Corporation and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item "Communications from the Public."

**These minutes have been approved by the Tell City-Troy Township School Board of Trustees.**

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**Board Secretary**

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**Date**