

**TELL CITY-TROY TOWNSHIP SCHOOL CORPORATION
 REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES
 TUESDAY JANUARY 11, 2022
 TELL CITY HIGH SCHOOL MEDIA CENTER, 900 12TH STREET, TELL CITY, INDIANA 47586
 6:30 P.M.**

Pledge of Allegiance/Moment of Silence:

Call to Order:

Roll Call: Larry Goffinet X Linda Mattingly X Rick May X Tony Thomas Jim Whalen X

Organizational Session (Election of Officers):

Nominations do not have to be seconded, but it is not out of order for members to second a nomination to signal their endorsement. After nominations are closed, the vote is taken on each nominee in the order in which they were nominated.

President Nomination(s): Linda Mattingly nominates Tony Thomas

Motion to Close Nominations: Larry Goffinet motions to close nominations

Vote: 4-0 in favor of Mr. Thomas

Vice-President Nomination(s): Linda Mattingly nominates Jim Whalen

Motion to Close Nominations: Linda Mattingly motions to close nominations.

Vote: 4-0 in favor of Mr. Whalen

Secretary Nomination(s): Mr. May nominates Mr. Goffinet. Mr. Whalen nominates Ms. Mattingly.

Motion to Close Nominations: Jim Whalen motions to close nominations.

Vote: Mr. May and Mr. Goffinet vote for Mr. Goffinet. Mr. Whalen and Ms. Mattingly vote for Ms. Mattingly. After some discussion Mr. Goffinet concedes to Ms. Mattingly.

- 1. Adoption of the Agenda of Tuesday January 11, 2022 M LG S LM V 4-0**

Motion is to adopt the agenda as presented

2. Reports:

- a. Mrs. Noble:
- b. Mr. Ramsey:
- c. Report from the County Redevelopment Commission
- d. Corporation COVID Update

3. Communications from the Public:

- 4. Consent Agenda: M LM V 4-0**

a. Approval of the Minutes:

- i. December 14 Meeting for Public Comment on the Contract of the Superintendent
- ii. December 14 Regular School Board of Trustees Meeting

b. Approval of the Claim Docket

c. Designate a day, place, and time for regular meetings which shall be held at least once every month.

- i. The regularly scheduled board meeting is currently held on the second Tuesday of the month at 6:30 PM in the JSBS Media Center. I recommend we continue this format.

- d. Designate those persons authorized to use the safe deposit box.**
 - i. The superintendent and corporation treasurer are currently authorized to access the safe deposit box. I recommend continuation of this practice.
 - e. Authorize the President of the Board to appoint individual Board members to any necessary committees or as representatives to various organizations.**
 - i. Currently the Board President has the power to appoint board members to committees. Some examples are the RDC, bargaining, and school specific committees. I recommend reauthorizing this power.
 - f. Appointment of Legal Counsel.**
 - i. Chris Goffinet has served as corporation attorney since 2019. I recommend he continue in this role.
 - g. Appoint a Board member as legislative liaison to the Indiana School Boards Association.**
 - i. The Board President has historically served in this role. I recommend the continuation of this practice.
 - h. Discuss the need for work sessions and set a schedule if needed.**
 - i. I recommend the board rely on the superintendent to call them only when needed, and adhere to the practice of holding them on the first Tuesday of the month at 6:30 PM.
 - i. Appoint the School Corporation's Treasurer.**
 - i. I recommend Debbie Elder continue on in this role.
 - j. Name the Superintendent as the Local Education Administrator Programs Director (LEA).**
 - i. I recommend the board reaffirm the superintendent as the administrator of the LEA.
 - k. Identification of the School Corporation's official newspaper.**
 - i. I recommend the Perry County News remain the official newspaper of the Tell City-Troy Township School Corporation.
 - l. Appointment to the Library Board**
 - i. Kim Lueke was appointed to a two year term in 2020. She has agreed to serve another 2 years with board approval.
 - m. Approval to Pay Year End Claims**
 - i. This allows us to issue pre-written checks prior to December 31 for expenses other than the normal pre-written expenses (taxes, insurance, benefits, reimbursements) so that we can get appropriations off the books before year end.
 - n. Appropriation Transfer Report**
 - i. This allows us to move funds from accounts with excessive appropriations to those that have exceeded appropriations for last year (this does not alter the budget). This would be retroactive to last year.
 - o. Termination, Resignation, Retirement**
 - i. Amber Schaad is resigning as program assistant at WTE.
- Motion was to approve the consent agenda as a whole and as presented.

5. Old Business:

6. New Business:

- a. Appoint a member of the Board as a non-voting member of the County Redevelopment Commission**

IC 36-7-14-6.1

...(d) A nonvoting adviser appointed under this section:

- (1) must also be a member of the school board of a school corporation that includes all or part of the territory served by the redevelopment commission;
- (2) is not considered a member of the redevelopment commission for purposes of this chapter but is entitled to attend and participate in the proceedings of all meetings of the redevelopment commission;
- (3) is not entitled to a salary, per diem, or reimbursement of expenses;
- (4) serves for a term of two (2) years and until a successor is appointed; and
- (5) serves at the pleasure of the entity that appointed the nonvoting adviser.

As added by Acts 1981, P.L.310, SEC.83. Amended by P.L.190-2005, SEC.7; P.L.146-2008, SEC.723.

Mr. Thomas was last appointed to this position, serving through 2022.

b. Set School Board Member Compensation

M LG

S

V 4-0

The 2021 established board member compensation was \$2000.00/year.
Below is the language concerning compensation.

0144.1 Compensation

Board members are entitled to receive each year a basic compensation of \$XXXX per annum. Expenses of a Board member shall be reimbursed when incurred in the performance of his/her duties or in the performance of functions authorized by the Board and duly vouchered.

I.C. 20-5-3-6

The following guidelines have been established by the Board to ensure appropriate and proper reimbursement of expenses for Board members.

- A. Expenses will be reimbursed only for activities authorized by the Board.
- B. Reimbursement for mileage will not exceed the current rate established for Corporation employees.
- C. When attending a Board-approved conference, all fees, parking, mileage, meals, and lodging may be reimbursed, if requested.
- D. Purchase of any printed or other materials relating to Boardmanship will be reimbursed if pre-purchase approval is given by the Board. If such approval is not possible or feasible, a voucher must be submitted to the Board for approval.
- E. When the Board attends a community or school-related event as a Board function, or if a Board member attends as the designated representative of the Board, any incurred expenses, including mileage, will be reimbursed by the Board. If a Board member attends such events as a private citizen, any incurred expenses are to be paid by the Board member.
- F. No entertainment expenses or purchases of alcoholic beverages are reimbursable.

Sec. 7 . (a) Except as provided in IC 20-25-3-3 , the governing body of a school corporation by resolution has the power to pay each member of the governing body a reasonable amount for service as a member, not to exceed:

- (1) two thousand dollars (\$2,000) per year; and
- (2) a per diem not to exceed the rate approved for members of the board of school commissioners under IC 20-25-3-3(d) .
- (b) If the members of the governing body are totally comprised of appointed members, the appointive authority under IC 20-23-4-28(e) shall approve the per diem rate allowable under subsection (a)(2) before the governing body may make the payments.
- (c) To make a valid approval under subsection (b), the appointive authority must approve the per diem rate with the same endorsement required under IC 20-23-4-28(f) to make the appointment of the member.

For school boards that have adopted per diem rates for attendance at school board meetings, the maximum rate is \$62 for other meetings, such as special meetings, executive sessions, and committee meetings. Motion is to maintain the current board pay at \$2000.

c. William Tell Elementary School	M LG	V 4-0
<ul style="list-style-type: none"> 1. WTE Cafeteria (5 hour position) 2. Behavior Specialist 3. Day Custodian 	<ul style="list-style-type: none"> 1. Holly Wiseman 2. Ryan Sumner 3. Brian Wilgus 	

Mr. Goffinet asks if Ryan is my receptionist, and was told yes by the superintendent. There are two internal requests but the position may be posted later. Motion is to accept the recommendations as presented.

d. Tell City Jr-Sr High School	No recommendations	
e. Athletics	No recommendations	
f. Policy Updates, Number 34 Vol. 1	M LG	V 4-0

BYLAWS AND POLICIES

Bylaw 0167.3 - Public Participation at Board Meetings (Revised)

This policy has been revised to provide a clear process of approval for any person or group who wants to place an item on the Board Agenda.

Further, the revision to this policy provides clear delineation between speaking as a part of the agenda or speaking about an agenda item under the terms outlined per the requirements of Public Comment.

Please make sure to take note of the option to set a time limit for Public Comment. Be sure to follow previous standards established regarding Public Comment and allow community members time to speak as defined in the policy.

Policy 1220 - Employment of the Superintendent (Revised)

Policy 1520 - Employment of Administrators In Addition to the Superintendent (Revised)

These policies have been revised pursuant to Senate Enrolled Act (SEA) 55 - School Referendum that prohibits a corporation from issuing bonuses or other incentives to Administrators as a result of a favorable outcome of a referendum. For purposes of Indiana law, the following individuals are classified as administrators: Superintendent, Assistant Superintendent, Director of Special Education, principal, and assistant principal; however, the Corporation must designate the specific positions that they consider as administrators and thus would be subject to the provisions of this policy revision.

Policy 2262 - Latch-Key Programs (Revised)

Two new options have been provided regarding the availability of a latch-key program during declared emergencies pursuant to HEA 1101. These options are available when the Corporation provides a school-aged child care or utilizes a nonprofit or for-profit organization to provide a school-aged child care program.

Policy 2370.03 - Indiana Course Access Program (Revised)

Pursuant to State statute and the Indiana Department of Education ("IDOE") students who are pursuing a diploma with any designation available for a student in Indiana or an industry certification that appears on the State Board's approved industry certification list is eligible to participate in the Indiana course access program (iCAP). The Board should adopt this policy to establish participation requirements, as permitted by the IDOE policy development guidance, for eligible students who may request to enroll in a course offered through iCAP.

House Enrolled Act 1438 (HEA) - Course Access Program, requires that each Corporation shall respond to a student request for participation in an iCAP course not later than fifteen (15) days after submittal. The Corporation must notify the eligible student's parent or emancipated eligible student whether the school approves or denies the request for enrollment and if the request is denied, information explaining the reason for denial and the process by which the parent may appeal the decision to the IDOE. HEA 1438 also amended the reasons for denial of enrollment in an iCAP course. House Enrolled Act 1549 added a provision requiring the Corporation to notify the IDOE if it denies a student's enrollment in an iCAP course, including the reason for the denial.

Policy 2603 - School Performance Internet Dashboard (New)

This new policy, pursuant to HEA 1514, requires the State Board of Education to develop required data points that each school will place on a "dashboard" on the Corporation's webpage. Although the State Board of Education has not yet finalized the required data points, and will do so later this fall, each Corporation can choose to add additional data points that the school would like to highlight to promote programs or areas of effectiveness important to their community. At a minimum, the Corporation must include: indicators of student performance in elementary school, middle school and high school; the school's graduation rate, as applicable; the percentage of high school graduates who earned college credit before graduating, as applicable; the pass rate of the statewide assessment program tests; the growth data of the statewide assessment program tests, as applicable; the attendance rate; and State, national and international comparisons for the indicators, as applicable.

Policy 3120.08 - Employment of Personnel For Extracurricular Activities (Revised)

Policy 4120.08 - Employment of Personnel For Extracurricular Activities (Revised)

Policy 8455 - Coach Training, References, and IHSAA Reporting (Revised)

These policies have been revised to include a marching band leader or a sponsor of an activity in which a student has an increased risk of sudden cardiac arrest, as determined by the IDOE, to participate in the same training on sudden cardiac arrest as athletic coaches pursuant to the revision of I.C. 20-34-8 by HEA 1040. The documentation of completion of the course on sudden cardiac arrest for the marching band leader and activity sponsor should be retained in the same manner as those for athletic coaches.

Policy 3120.11 - Public Hearing Before Commencement of Collective Bargaining (Revised)

A public meeting has been added to discuss a Tentative Agreement, allow for public comment, and the meeting must be conducted at least seventy-two (72) hours prior to a Board vote on the agreement. Additionally, the agreement must be posted on the Corporation website within fourteen

(14) days, pursuant to the amendment of I.C. 20-29-6 by HEA 1549, and must include a provision specifying when the public meeting occurred. The statutory amendments also allow for Board members and the public to participate in the public meeting by electronic communication.

Policy 3214/4214 - Staff Gifts (Revised)

The word Christmas has been replaced by "some special holidays" in these policies to make the content secular in nature.

Policy 3220 - Staff Evaluation (Revised)

Revisions made to this policy reflect the amendment of I.C. 20-28-11.5-4 by HEA 1002 regarding the components of teacher evaluations. Notwithstanding current Indiana code, objective measures from statewide assessments taken in the Spring of 2019 and 2020 cannot be used for a certificated employee's performance evaluation unless these scores or the particular school's improvement category would improve the certificated employee's annual performance rating.

Further, there are several deletions to this policy to comply with the Indiana Administrative Code at 511 I.A.C. 10-6-4.

If the objective measures are not used, all other measures must be increased proportionately to replace them.

Policy 5113.02 - School Transfer Options (Revised)

This policy has been revised to comply with the provisions of the Elementary and Secondary Schools Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), and current IDOE procedures for the unsafe school choice option.

Policy 5340.01 - Student Concussions and Sudden Cardiac Arrest (Revised)

This policy has been revised to modify the existing requirements for completing a certified education approved training course for sudden cardiac arrest to include a marching band leader or a sponsor of an activity in which a student has an increased risk of cardiac arrest.

All applicable students, now to include marching band participants and students participating in an extracurricular activity with an increased risk of cardiac arrest, and their parents shall receive information on sudden cardiac arrest. Each applicable student must acknowledge receipt of this information by completing an acknowledgement form. This acknowledgement form shall be maintained on file by the marching band leader or designated school official. Any participating student in one of the applicable activities who is experiencing symptoms of cardiac arrest must have written permission from parents for them to practice or play.

Policy 5460 - Graduation Requirements (Revised)

Pursuant to Senate Enrolled Act (SEA) 101, what shall be included in and when the School Corporation must prepare each student's graduation plan have been modified. The policy has been revised to incorporate an option because a graduation plan is a requirement of I.C. 20-30-4-2; however, it is not mandated to be part of the Corporation's graduation requirement policy. The Corporation would not withhold a diploma for failure to have a graduation plan, however, this language is provided to highlight the requirements and identifies what training all Corporation counselors should have training in regarding these statutory requirements.

Policy 5540 - The Schools and Governmental Agencies (Revised)

This policy is revised to account for HEA 1531 adding a new Indiana Code provision, I.C. 31-9-2-44.1 that defines "exigent circumstances" and includes the criteria for which DCS may be granted permission to interview a student alone at school.

The Superintendent should recommend adoption of the revised policy to the Board, and the Board should adopt the revised policy to comply with current State law.

Policy 5722 - School-Sponsored Student Publications and Productions (Replacement)

This replacement policy is proposed because of the wide variety of school-sponsored student media that are present in schools today and due to the many technological advances that have occurred. These revisions are driven by the impact of social media on student publications and productions and are based on the evolving social media environment.

The policy, as before, provides several options available to the Board regarding the type of forum that will be provided and what level of review and regulation will occur. The language in the policy has been modified to encompass the newer online electronic forms of school-sponsored student media. The policy provides four options to consider for the classification and regulation of such publications and production.

Policy 6105 - Authorization To Accept and Distribute Electronic Records and To Use Electronic Signatures (Technical Correction)

This policy is being corrected by adding one statutory citation and providing a reference to a memorandum from the State Board of Accounts regarding electronic signatures.

This technical correction does not require adoption of the revised policy by the Board if the Corporation's bylaws, specifically Bylaw 0131.2, permit technical amendments without Board approval.

Policy 6114 - Cost Principles - Spending Federal Funds (Revised)

This policy has been revised to provide greater detail in allowing guidance for corporations regarding the expenditure of federal funds. There has been a significant increase in funding for Corporations through the third pandemic stimulus bill dubbed the American Rescue Plan, providing \$122 billion in Elementary and Secondary School Emergency Relief (or ESSER III) funds. While the policy accurately referenced definitions and restrictions cited in various sections of 2 C.F.R. 200, greater specificity has been requested by program reviewers and auditors.

Policy 6220 - Budget Preparation (Revised)

This revision includes a strike-through of content that refers to academic, instructional support, overhead and operation, and non-operational expenditures that are no longer a required part of budget preparation.

Policy 6230 - Budget Hearing (Revised)

If a referendum levy is included in the proposed budget, a spending plan must be included at the public hearing, pursuant to SEA 55 amendments. The spending plan is to include an estimate of expected revenue from the referendum, specific purpose of the funds generated by the referendum and an estimate of expenditures in annual dollar amounts.

Policy 7300 Disposition of Real Property (Revised)

Pursuant to SEA 385 revisions have been made regarding the sale or lease of unused or vacant property.

Specifically, school corporations are to provide for the maintenance of unused or vacant buildings until leased, sold or disposed of. Requires the Board request certification of compliance with I.C. 20-26-7-1 from the Attorney General.

Policy 7310 - Disposition of Surplus Property (Revised)

Pursuant to I.C. 20-26-5-40.2, it is the obligation of the Board to develop a plan related to the preservation or transfer of memorabilia, trophies, or other property of historical significance, as determined by the Board if a resolution to close a high school has been passed.

The plan must be posted to the Corporation website and available for public inspection.

Policy 7450 - Property Inventory (Revised)

A drafting note has been added to this policy noting the federal threshold of \$5,000 for differentiating between supplies/materials and a capital expenditure for equipment purchase. See the note on

Policy 6114 - Cost Principles - Spending Federal Funds.

This policy may need to be revised if the Corporation's current policy uses an equipment/inventory threshold higher than \$5,000.

Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)

Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)

These policies have been revised to include language reflecting the State law requirements that specifically prohibit the sending, receiving, viewing, or downloading of materials harmful to minors and it mandates that this content must be posted on the corporation website.

Policy 8305 - Information Security (Revised)

This policy has been revised to include policy language that the school will work to protect data from attack vectors. Categories of attack vectors of a cybersecurity incident are identified. Also, it requires the Superintendent to outline a method for maintaining a repository of cybersecurity incidents.

Policy 8600 - Transportation (Revised)

Pursuant to 2021 legislative revisions to I.C. 20-27-5-6 by HEA 1549, a school corporation may enter into a fleet contract with a contractor and permit the contractor's drivers to be eligible for life and health insurance benefits and other fringe benefits available to other school personnel. In addition, the statute was amended to allow the Corporation to enter a fleet agreement with a Transportation Network Company as defined by State law to transport students provided the Corporation conducts an expanded criminal history check and expanded child protection index check of each driver transporting students. The Transportation Network Company is like a ride-share company or similar provider.

Language has been provided to identify when an agency, such as DCS may be given permission to interrogate a student on Corporation property. Mr. Goffinet asks if the second read makes this official, and then motions to approve them as presented.

g. Approval of Superintendent Contract

M LM

V 4-0

The proposed changes to the contract were placed on the school website and provided to the Perry Co. News. As required there was a public hearing for comments held on 12.14.21 at

6:15 PM. No attendees, no public comments. LM motions to approve the contact as presented.

7. Such Other Business as May Come Before the Board

- a. The superintendent points out the board of finance meeting following the regular meeting. The superintendent congratulated the athletes for their successes over the last weekend. The superintendent discussed the snow day Thursday and how all staff members worked together to make the day a success.

8. Adjournment:

a. Adjourned 7:05 PM

In accordance with the Americans with Disabilities Act, if anyone wishes to attend, hear or present evidence at the public meeting on the above referenced matter(s), and is in need of reasonable accommodation, please contact the Office of the Superintendent of the Tell City-Troy Township School Corporation, so that accommodations can be made. The Superintendent may be contacted by mailing to Tell City-Troy Township School Corporation, 837 17th., Tell City, IN 47586, or by telephoning (812) 547-3300.

This meeting is a meeting of the School Board in public for the purpose of conducting the business of the Tell City-Troy Township School Corporation and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item "Communications from the Public."

These minutes have been approved by the Tell City-Troy Township School Board of Trustees.

Board Secretary

Date