

TELL CITY-TROY TOWNSHIP SCHOOL CORPORATION
REGULAR MEETING
OF THE
BOARD OF SCHOOL TRUSTEES
TUESDAY FEBRUARY 11, 2020
TELL CITY HIGH SCHOOL MEDIA CENTER
900 12TH STREET
TELL CITY, INDIANA 47586
6:30 P.M.

Pledge of Allegiance/Moment of Silence:
Call to Order:

Roll Call: Gregg Jarboe X Rick May X Tony Thomas X Larry Goffinet X Linda Mattingly X

- 1. Adoption of the Agenda of Tuesday, February 11, 2020 M RM V 5-0**

- 2. Reports:**
 - a. Mrs. Noble:**
 - b. Mr. Ramsey:**
 - c. Report from the County Redevelopment Commission**

- 3. Communications from the Public:**

- 4. Consent Agenda: M LG V 5-0**
 - a. Approval of the Minutes of the 01-14-2020 Reorganization/Regular Meeting**
 - b. Approval of the minutes of the 01-14-2020 Board of Finance Meeting**
 - c. Approval of the Minutes of the 02.04.2020 Public Hearing for the Contract of the Superintendent**
 - d. Approval of the Claim Docket**
 - e. Resignations and Retirements**
 - f. Non-Certified Leave of Absence**

The recommendations presented in the consent agenda were approved as presented.

- 5. Old Business: None**

- 6. New Business:**
 - a. Building Use Request: EMS M LM V 5-0**

Steve Hauser has requested use of the Auditorium at the JSHS for an EMS presentation. This would be held on March 14, 2020. I would recommend waiving applicable fees for the building use. The motion is to permit the use and waive all fees.

b. William Tell Elementary School **M LM** **V 5-0**

1. Teacher 1. Adriana Corso

Replaces Julie Nance, who resigned to go to work at the post office of her hometown (approved in this consent agenda). Background check is complete as she is currently an aide at WTE. Motion is to approve the recommendation as presented.

c. Tell City Jr-Sr High School **M LM** **V 5-0**

1. Head Cook 1. Kelly Ammon

This recommendation is made by Michelle Bolin, WTE Cafe Manager. Kathy and Michelle interviewed the applicants. They are confident Kelly is the right person for the position, and believe that the ladies will work well together. Evaluations for Kelly will be done by the JSHS administration. Kelly is already on staff, so I have not included her background check/application. We will be posting her cook position with her approval. Motion is to approve the recommendation as presented.

d. Athletics **M RM** **V 5-0**

1. Boys Golf **VOLUNTEER** Coach 1. Bob Kreilein
2. Assistant Softball Coach 2. Chris Taylor
3. Volunteer Girls Soccer Coach 3. Major Aishe

Bob is on staff as a teacher and has a current background check. Chris and Major's background checks are included. It was corrected in the meeting that Bob K will serve as VOLUNTEER Golf coach, not head golf coach as indicated. Recommendation is to approve all recommendations with correction of the position as stated.

e. Ratification of the 2020 Superintendent Contract **M TT** **V 5-0**

Changes to the Superintendent contract have been posted online as required, and the public comment session was held 02.04.20 without comment. Motion was to approve the contract as presented.

f. Building Use Requests: WTE **M LM** **V 5-0**

Enclosed are building use requests for WTE. Biddy ball and Summer Camp are through the YMCA, and certificate of liability is attached. The daddy daughter dance is sponsored by St. Paul Impact Youth. They are requesting fees be waived. Motion is to approve all use, and waive fees as requested.

g. Neola **NO ACTION: FIRST READ**

Policy 1520 – Employment of Administrators in Addition to the Superintendent – Revised
Policy 1520 has been revised due to Senate Enrolled Act 281, which changed the contract term for contracts with principals and assistant principals and put limits on contract buyouts for administrative contracts.

It is advised that the proposed revision to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the statutory requirements of current law.

Policy 1520.08 – Employment of Personnel for Extracurricular Activities – Revised
Policy 3120.08 - Employment of Personnel for Extracurricular Activities – Revised
Policy 4120.08 - Employment of Personnel for Extracurricular Activities – Revised
Policy 8120- Volunteers – Revised

Policy 8455 – Coach Training, References, and IHSAA Reporting - Revised

These policies have been revised in response to House Enrolled Act 1209, which added new sections to the Indiana Code, including I.C. 20-26-14-2.5, I.C. 20-26-14-8, and I.C. 20-26-14-9, regarding Indiana High School Athletic Association (“IHSAA”) coaching certification, background checks, and reports required to be made to IHSAA for certain inappropriate behavior by coaches.

Neola recommends that the Superintendent make a recommendation to the Board to adopt the proposed revisions to these policies and that the revised policies be adopted by the Board in order for the Board's policies to meet the recent statutory changes and remain compliant with current State law.

Policy 3220.01 – Teacher Appreciation Grants – Revised

This policy has been revised to include changes made to Teacher Appreciation Grants by House Enrolled Act 1001, including the option to set aside up to twenty percent (20%) of the total grant received as a supplemental payment to teachers with less than five (5) years of service who are rated as effective or highly effective.

It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the statutory requirements of current law.

Policy 3220.02 – Supplemental Payments for Teachers – Revised

This policy has been revised to address House Enrolled Act 1002. This new legislation adds one more optional category of teacher who may receive a supplemental payment. This added option increases the categories of teachers who may receive a supplemental payment from three categories to four categories.

This policy revision is adding an option and therefore should be recommended by the Superintendent to the Board and adopted by the Board only if the option is desired in the local policy statement.

Policy 5111 – Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation – Revised

This policy has been revised to reflect the option for parents, adult students, and juvenile courts conducting certain proceedings to elect to extend the date of the student's withdrawal from the Corporation to the end of the semester and the Corporation's option to elect to extend the date of the student's withdrawal from the Corporation to the end of the school year. It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the requirements of current law.

Policy 5111.01 – Homeless Students - Revised

Revisions to this policy were completed to address the changes made by Senate Enrolled Act 464, particularly training required for staff regarding homeless students.

Neola recommends that the Superintendent make a recommendation to the Board to adopt the proposed revisions to this policy and that the revised policy be adopted by the Board in order for the Board's policy to meet the recent statutory changes and remain compliant with current Federal and State law.

Policy 5223 – Released Time for Religious Instruction - Revised

Revisions to this policy have been made to reflect the new provisions found in Senate Enrolled Act 373. Some revisions address new requirements which clarify currently existing parts of the policy.

SEA 373 also makes available an option for school corporations to provide high school students with credit for coursework completed during release time for religious instruction. Therefore, such an option has been added to the policy template. This optional language should be considered only if the Corporation desires to include such an option for students to earn credit. If not, the option should not be adopted by the Board.

It is advised that the Superintendent recommend revisions which clarify existing language in the policy to the Board, and that the Board approve the recommendation so that the policy remains current with existing law.

Policy 5335 – Care of Students with Chronic Health Conditions – Revised

This policy has been revised to include examples of chronic health conditions and to incorporate the training on seizure disorders required by House Enrolled Act 1089.

It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board in order to clarify what is meant by a chronic health condition and so the Corporation's policy meets the statutory requirements of current law.

Policy 5600 – Student Discipline - Revised

The student discipline policy has been revised to reflect 2018 legislation in House Enrolled Act 1421 pertaining to development of a model policy on equitable discipline. The changes include a reference to the obligation to work with parents to develop/review the student code of conduct periodically following the State adoption of a model policy and an option to request assistance from the State Department of Education regarding implementation and professional development.

It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the requirements of current law.

Policy 5610 – Suspension and Expulsion of Students - Revised

This policy has been revised to reflect changes made by Senate Enrolled Act 29 pertaining to the requirement that students complete work during periods of suspension and expulsion and providing an option for allowing students to complete tests quizzes missed during suspension and expulsion.

Neola recommends that the Superintendent make a recommendation to the Board to adopt the proposed revisions to this policy and that the revised policy be adopted by the Board in order for the Board's policy to meet the recent statutory changes and remain compliant with current State law.

Policy 6220 – Budget Preparation – Revised

Revisions to this policy have been made in response to House Enrolled Act 1003. If a school corporation passes a School Safety Referendum (Tax Levy and/or Debt Service), these newly developed budget funds should be added to the budget preparation process and are being added as options to the Budget Preparation policy.

Also, the policy is revised to include the new requirement of reporting to the Board at the time of budget preparation the total transfer, if any, from the school corporation's Education Fund to the Operations Fund.

It is recommended that the Superintendent recommend the revised policy to the Board, and that the Board take action to approve the revised policy to remain current with Indiana law.

Policy 6230 – Budget Hearing – Revised

This policy has been revised in response to House Enrolled Act 1003 which now requires the Superintendent to disclose at the annual budget hearing whether the transfer from the Education Fund to the Operations Fund will be more than 15%.

It is recommended that the Superintendent recommend the adoption of this policy revision to the Board. The Board should approve the recommendation to maintain language which is consistent with current state statutes.

Policy 6520 – Payroll Deductions – Revised

This policy has been revised in response to Senate Enrolled Act 99. An additional deduction that may be made on an employee's paycheck has been passed into law. Therefore, an option has been added to the policy template.

If this new option is desired by the Corporation, the Superintendent should make a recommendation to the Board for approval of the policy revision.

Policy 7300 – Disposition of Real Property - Revised

This policy has been revised due to House Enrolled Act 1641, which amended I.C. 20-26-7-1 and added I.C. 20-26-7.1 as a new chapter regarding vacant property and making it available to charter schools.

It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the requirements of current State law.

Policy 7440.03 – Small Unmanned Aircraft Systems - New

Policy 7440.03 is a new, optional policy that enables School Boards to prohibit or permit the use of small unmanned aircraft systems ("sUAS"), commonly known as drones. Clients in several states have continued to request such a policy. Many of them are of the belief that the FAA has "relaxed" regulations for the operation of drones by school corporations. That is not correct. Drones operated by Corporation personnel or by others authorized to do so by the Corporation must comply fully with the FAA regulations established by 14 CFR Part 107.

The proposed policy enables the Board to take a policy position by selecting from two options: (1) the Board prohibits sUAS's on property owned or leased or contracted for by the Board; or (2) the Board permits sUAS's on property owned or leased or contracted for by the Board, if authorized by the Superintendent and only in compliance with 14 CFR Part 107.

It is recommended that, if the Corporation desires to have a policy on sUAS, the Superintendent recommend that the Board adopt this policy and that the Board choose which option it elects and adopt the new policy to provide direction and ensure compliance with Federal law.

Policy 8310 – Public Records - Revised

This policy has been revised to reflect the changes in statute based on House Enrolled Act 1629. This House Enrolled Act sets the statutory provisions for charging fees for time spent searching electronic records in response to a request for public records.

It is recommended that the Superintendent recommend the adoption of this policy revision to the Board. The Board should approve the recommendation to maintain language which is consistent with State statutes.

Policy 8400 – School Safety - Revised

Policy 8400 has been revised to include provisions pertaining to school safety specialists and incorporate the changes in the law made by House Enrolled Act 1063, namely bleeding control kits.

It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the requirements of current State law.

Policy 8405 – Environmental Health and Safety Issues – Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property - Revised

Revisions were made to this policy to incorporate the changes in the law made by Senate Enrolled Act 632 regarding radon testing and to ensure compliance with best practices by requiring the Corporation comply with the Indiana State Department of Health's manual of best practices for managing indoor air quality at schools.

It is recommended that the Superintendent recommend the revised policy to the Board, and that the Board take action to approve the revised policy to remain current with Indiana law and compliant with best practices.

Policy 8420 – Emergency Preparedness Plans and Drills – Revised

This policy has been revised in response to House Enrolled Act 1004, which revised State law on school safety with respect to disaster drills, including the requirement to conduct an active shooter drill near the beginning of the school year.

It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the requirements of current State law.

Policy 8462 – Child Abuse and Neglect - Revised

The policy language has been revised to clarify that school personnel are required to notify the Department of Child Services if child abuse or neglect is suspected. Additionally, the Corporation may decide that local law enforcement also should be notified. Finally, the revision allows flexibility for administration to decide whether to notify parents.

It is recommended that the Superintendent make a recommendation to the Board to adopt these changes and that the Board adopt the revised policy so that school personnel understand their legal obligations under State law.

Policy 8600 – Transportation - Revised

The policy has been revised to reflect changes in State law pertaining to school bus safety made by Senate Enrolled Act 2 and the current State law on use of school buses.

It is advised that the proposed revisions to this policy be recommended by the Superintendent and adopted by the Board so the Corporation's policy meets the requirements of current State law.

ADMINISTRATIVE GUIDELINES

These following guidelines have been revised to support the aforementioned policy changes. It is recommended that the use of these revised guidelines be approved in order to keep the guideline current.

AG 1619 – Board-Sponsored Wellness Program – Revised

AG 3419 – Board-Sponsored Wellness Program – Revised

AG 4419 - Board-Sponsored Wellness Program – Revised

These administrative guidelines have been revised to reflect recent case law that ruled that certain financial incentives in wellness programs were coercive rather than voluntary and thus not permitted by the Americans with Disabilities Act ("ADA") and the Genetic Information Nondiscrimination Act ("GINA"). The revised administrative guidelines provide two options. In

the first option, there are no incentives/rewards. In the second, there is no HRA/exam and, therefore, no health-contingent (activity-only or outcome-based) program offered but the incentives have been maintained.

It is recommended that the Superintendent approve the use of these revised guidelines to keep the guidelines consistent with Federal law.

AG 2221 – Mandatory Curriculum – Revised

This administrative guideline has been revised to reflect the changes from Senate Enrolled Act 132. SEA 132 added a requirement of administering the naturalization examination provided by the United States Citizenship and Immigration Services to each student seeking to earn credit in the United States government course offered by high schools.

The Superintendent should approve the use of this revised guideline to keep the guideline consistent with State requirements.

AG 5111.01 – Homeless Students – Revised

Revisions to this guideline were completed to address the changes made by Senate Enrolled Act 464, particularly training required for staff regarding homeless students, and to ensure consistency with the McKinney-Vento Act, 42 U.S.C. 11431 et seq.

It is recommended that the Superintendent approve the use of this revised guideline to keep the guideline consistent with Federal and State law.

AG 5460 – Graduation Requirements - Revised

This administrative guideline has been revised to reflect the changes from Senate Enrolled Act 132. SEA 132 added a requirement of administering the naturalization examination provided by the United States Citizenship and Immigration Services to each student seeking to earn credit in the United States government course offered by high schools.

It is recommended that the Superintendent approve the use of this revised guideline to keep the guideline consistent with State requirements.

AG 5610 – Suspension and Expulsion - Revised

This guideline has been revised to reflect changes made by Senate Enrolled Act 29 pertaining to the requirement that students complete work during periods of suspension and expulsion and providing an option for allowing students to complete tests quizzes missed during suspension and expulsion. It also reflects the requirement to provide information regarding alternative education programs in the same or adjoining counties and virtual charter schools in which a student might enroll during expulsion and the current compulsory attendance law. Finally, it adds a recordkeeping requirement to ensure proper maintenance of public records. The Superintendent should approve the use of this revised guideline to keep the guideline consistent with State requirements.

AG 6145 – Short-Term Indebtedness – Revised

Changes were made to this guideline to make it consistent with the revisions made to Policy 6145 and to correct references to appropriate funds.

It is recommended that the Superintendent approve the use of this revised guideline to keep the guideline consistent with State requirements.

AG 7440.03 – Small Unmanned Aircraft Systems – New

These procedures should be finalized and approved for use by the Superintendent if the School Board adopts Option 2 in new Policy 7440.03 Small Unmanned Aircraft Systems (sUASs) that permits the operation of sUASs, or drones, on Corporation property if so authorized by the Superintendent. This proposed procedure provides detailed requirements set forth in 14 CFR Part 107 related to the use of sUASs on Corporation property.

AG 8400 – School Safety - Replacement

Significant revisions warrant replacement of the former guideline. The guideline has been revised to include provisions pertaining to school safety specialists and incorporate the changes in the law made by House Enrolled Act 1063, namely bleeding control kits. The Superintendent should approve the use of this revised guideline to keep the guideline consistent with State requirements.

AG 8420 – Emergency Procedures - Revised

This guideline has been revised in response to House Enrolled Act 1004, which revised State law on school safety with respect to disaster drills, including the requirement to conduct an active shooter drill near the beginning of the school year.

It is recommended that the Superintendent approve the use of this revised guideline to keep the guideline consistent with State requirements.

AG 8462 – Child Abuse or Neglect - Revised

The language in this guideline has been revised to clarify that school personnel are required to notify the Department of Child Services if child abuse or neglect is suspected. Additionally, the Corporation may decide that local law enforcement also should be notified. Finally, the revision allows flexibility for administration to decide whether to notify parents.

The Superintendent should approve the use of this revised guideline to keep the guideline consistent with State requirements.

AG 8600B – Bus Safety Procedures – Revised

The guideline has been revised to reflect changes in State law pertaining to school bus safety made by Senate Enrolled Act 2 and the current State law on use of school buses.

It is recommended that the Superintendent approve the use of this revised guideline to keep the guideline consistent with State law.

House Enrolled Act 1001 amended Indiana Code 20-43-10-3.5(h) to add the following:

A school may allocate up to twenty percent (20%) of the grant received by the school to provide a supplemental award to teachers with less than five (5) years of service who are rated as effective or as highly effective. The supplemental award is in addition to the award made from the part of the grant that is allocated to all eligible teachers.

In order to utilize this newly added option to allocate these funds, the Board must adopt a policy and the Corporation must submit it to the Indiana Department of Education for approval no later than September 15, 2019. Therefore, Neola, Inc. has revised Policy 3220.01 regarding Teacher Appreciation Grants to incorporate this option. The revised policy is being provided with this notice.

Even if the Board decides not to elect the option to allocate up to 20% of the grant to eligible teachers with less than five years of service, the Board needs to revise its current policy by choosing the option indicating that the Corporation shall not allocate a percentage of the Teacher Appreciation Grant funds received to provide a supplemental award to each teacher with less than five (5) years of service who is rated as highly effective or effective on the most recent performance evaluation. Doing so will preserve the policy language regarding this option so that the Corporation can make this allocation in subsequent years if it chooses to do so.

This special release includes:

Bylaw 0100 – Definitions (Revised)

Policy 7530.02 – Staff Use of Personal Communication Devices (Revised)

Policy 7540 – Technology (Revised)

Policy 7540.02 – Web Content, Apps and Services (Revised)

Policy 7540.04 – Staff Technology Acceptable Use and Safety (Revised)

Policy 7544 – Use of Social Media (New)
AG 7540.04 – Staff Technology Acceptable Use and Safety (Revised)
AG 7544 – Use of Social Media (New)

No discussion was had at this time.

7. Such Other Business as May Come Before the Board

a.

8. Adjournment:

a. 7:14 PM by Mr. Jarboe

In accordance with the Americans with Disabilities Act, if anyone wishes to attend, hear or present evidence at the public meeting on the above referenced matter(s), and is in need of reasonable accommodation, please contact the Office of the Superintendent of the Tell City-Troy Township School Corporation, so that accommodations can be made. The Superintendent may be contacted by mailing to Tell City-Troy Township School Corporation, 837 17th, Tell City, IN 47586, or by telephoning (812) 547-3300.

This meeting is a meeting of the School Board in public for the purpose of conducting the business of the Tell City-Troy Township School Corporation and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item "Communications from the Public."

These minutes have been approved by the Tell City-Troy Township School Board of Trustees.

Board Secretary

Date

CONSENT AGENDA INFORMATION:

- d. Julie Nance has submitted her resignation. While it is dated 2.13.2020, her new position required some training and she has left (1.31.2020). She left for a position at the post office that paid more.
- e. Whitney DuPont is requesting unpaid leave time for her upcoming wedding. She does not have enough accrued leave time. This would be an unpaid leave of absence 5.7.20 through 5.14.20. Board approved by consent agenda.