

**TELL CITY-TROY TOWNSHIP SCHOOL CORPORATION
 REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES
 TUESDAY DECEMBER 14, 2021
 TELL CITY HIGH SCHOOL MEDIA CENTER 900 12TH STREET, TELL CITY, INDIANA 47586
 6:30 P.M.**

Pledge of Allegiance/Moment of Silence:

Call to Order:

Roll Call: Tony Thomas X Rick May X Linda Mattingly Larry Goffinet X Jim Whalen X

- 1. Adoption of the Agenda of Tuesday, December 14, 2021 M LG V 4-0**

Motion is to accept the presented agenda.

- 2. Reports:**
- a. William Tell Elementary
 - b. Tell City JrSr High School
 - c. Report from the County Redevelopment Commission
 - d. COVID 19 Update:

- 3. Communications from the Public:**

- 4. Consent Agenda: M RM V 4-0**
- a. Approval of Minutes:
 - i. Regular Meeting, 11.09.21
 - ii. Special Meeting, 12.01.21
 - b. Approval of the Claim Docket
 - c. Terminations, Resignations, and Retirements
 - d. Approval of Surplus Items

Motion is to approve the consent agenda with the addition of Tony Keown's resignation.

- 5. Old Business: None**

- 6. New Business:**

- a. William Tell Elementary M LG V 4-0**
- | | |
|---|--|
| <ul style="list-style-type: none"> 1. Homebound Instructor 2. Program Assistant 3. Program Assistant 4. Program Assistant 5. Teacher | <ul style="list-style-type: none"> 1. TJ Ball 2. Amber Schaad 3. Kelsi Beaver 4. Kristina Hetrick 5. Krista Boehman |
|---|--|

All applicants except Krista are current employees with background checks on file. Krista's is included. Mr. Goffinet motions that we accept the recommendations as a group.

- b. Tell City Jr.Sr. High School** **None**
- c. Athletics** **M JW** **V 4-0**
1. HS Asst. Boys Track
 2. Overnight Wrestling Trip
1. Jimmy Applegate
- Jimmy’s background check has been included. The wrestling trip is the annual IHSWCA sponsored tournament referred to as Team State. We have historically authorized this trip assuming the weather is cooperative and based on recommendations regarding COVID. This year they have moved the trip closer (Martinsville HS). Mr. Goffinet asks if the assistant position will be paid, and is answered yes. He feels that will be a good move for the track team. Motion is to approve the recommendation and trip as presented. Mr. May points out that Jimmy is his cousin for full disclosure.
- d. 2021-2022 Support Staff Handbook Second Read:** **M JW** **V 4-0**

Updates to the support staff handbook are italicized and include:

- Clarification on part/full time, 9 month and 12 month employees (P.3)
- Clarification on vacation day accrual (P.3)
- Increases to substitute pay (P.8)
- Adjustment of Family Outreach Coordinator Position (modified in grant) (P.9)
- Removal of bus monitor position (P.9). Aides have been fulfilling this role.
- Increase to compensation chart. Compensation is an average increase of 6.2% (P.9-10)
- Reminder: Support staff also received the \$1,500 stipend, the health insurance holidays, and the share of the refund to HSA's as was agreed to in the CBA. The salary increase takes place 01.01.22

Motion is to approve the support staff handbook as presented.

- e. ESSER3 Update and In-Person Instruction Plans** **M RM** **V 4-0**

The US DOE regulations require that the LEA return to in-person instruction plans must be reviewed and revised as needed every six (6) months, must include public comment, and should be posted on the district or school’s public website.

This will be required of ESSER III recipients for the statutory life of ESSER III, meaning plans will need to be updated every 6 months until September 30, 2023. The encumbrance deadline for ESSER III remains September 30, 2024; this does not extend the need to review plans as it only applies to encumbrance.

Initial Posting Deadline No later than June 24, 2021 (Complete)

Second Review and Posting Deadline December 24, 2021

Third Review and Posting Deadline June 24, 2022

Fourth Review and Posting Deadline December 24, 2022

Fifth Review and Posting Deadline June 24, 2023

Included is an updated return/remain in school plan. Also is a modified proposal for ESSER3 usage.

Updates to the return to instruction plan were presented, including the extension of the federal mask mandate on transportation and the implementation of Governor Holcomb's EO. The board comments that there may be changes to this in January, including not being allowed to mandate masks. The superintendent discussed the "in person" quarantine some schools are doing, and stated he would reach out to the local health department. The goal is to only send students home when they are ill. The EO expires January 1, the legislature meets the day after we return.

The ESSER3 narrative has been updated to alter some remediation spending. The itemized update was presented to the board and hard copies were available to the audience. Mr. Thomas asked if we had enough teachers to tutor, and it was clarified that we did not receive as many interested parties as we would have liked. We were able to place a tutor at each grade level. Mr. Goffinet asked if we have met all requirements, and the superintendent replied that the requirements frequently change but believes we are compliant at this stage.

Both are approved as presented.

f. TAG Grant

M JW

V 4-0

Formula:	TAG = #E(X) + #HE(1.25X)		
TAG AMOUNT:	\$52,020.20		
SPED Co-Op Employees	\$2,907.83		
Total Amount for TCTTSC	\$49,112.37		
X =	\$572.75		
# of Effective Teachers: 47	Total Effective \$	\$572.75	
# of Highly Effective Teachers: 31	Total HE \$	\$715.94	
	Total Allocation	\$49,113.31	

This amount was dispersed to teachers along with the insurance holiday (all staff on plan) with the 12.10.21 payroll.

We have in the past, and I recommend we issue the same stipend based on evaluation results to the Principals and Assistant Principals from the education fund. Mr. Goffinet asks if there is enough in the education fund to cover the administration, and the superintendent indicated that there was.

Motion is to approve the TAG as presented and to allocate the proper amount to the administration from the education fund.

g. Neola Policy Update 34, No. 1

First Read: No Action

BYLAWS AND POLICIES

Bylaw 0167.3 - Public Participation at Board Meetings (Revised)

This policy has been revised to provide a clear process of approval for any person or group who wants to place an item on the Board Agenda.

Further, the revision to this policy provides clear delineation between speaking as a part of the agenda or speaking about an agenda item under the terms outlined per the requirements of Public Comment.

Please make sure to take note of the option to set a time limit for Public Comment. Be sure to follow previous standards established regarding Public Comment and allow community members time to speak as defined in the policy.

Policy 1220 - Employment of the Superintendent (Revised)

Policy 1520 - Employment of Administrators In Addition to the Superintendent (Revised)

These policies have been revised pursuant to Senate Enrolled Act (SEA) 55 - School Referendum that prohibits a corporation from issuing bonuses or other incentives to Administrators as a result of a favorable outcome of a referendum. For purposes of Indiana law, the following individuals are classified as administrators: Superintendent, Assistant Superintendent, Director of Special Education, principal, and assistant principal; however, the Corporation must designate the specific positions that they consider as administrators and thus would be subject to the provisions of this policy revision.

Policy 2262 - Latch-Key Programs (Revised)

Two new options have been provided regarding the availability of a latch-key program during declared emergencies pursuant to HEA 1101. These options are available when the Corporation provides a school-aged child care or utilizes a nonprofit or for-profit organization to provide a school-aged child care program.

Policy 2370.03 - Indiana Course Access Program (Revised)

Pursuant to State statute and the Indiana Department of Education ("IDOE") students who are pursuing a diploma with any designation available for a student in Indiana or an industry certification that appears on the State Board's approved industry certification list is eligible to participate in the Indiana course access program (iCAP). The Board should adopt this policy to establish participation requirements, as permitted by the IDOE policy development guidance, for eligible students who may request to enroll in a course offered through iCAP.

House Enrolled Act 1438 (HEA) - Course Access Program, requires that each Corporation shall respond to a student request for participation in an iCAP course not later than fifteen (15) days after submittal. The Corporation must notify the eligible student's parent or emancipated eligible student whether the school approves or denies the request for enrollment and if the request is denied, information explaining the reason for denial and the process by which the parent may appeal the decision to the IDOE. HEA 1438 also amended the reasons for denial of enrollment in an iCAP course. House Enrolled Act 1549 added a provision requiring the Corporation to notify the IDOE if it denies a student's enrollment in an iCAP course, including the reason for the denial.

Policy 2603 - School Performance Internet Dashboard (New)

This new policy, pursuant to HEA 1514, requires the State Board of Education to develop required data points that each school will place on a "dashboard" on the Corporation's webpage. Although the State Board of Education has not yet finalized the required data points, and will do so later this fall, each Corporation can choose to add additional data points that the school would like to highlight to promote programs or areas of effectiveness important to their community. At a minimum, the Corporation must include: indicators of student performance in elementary school, middle school and high school; the school's graduation rate, as applicable; the percentage of high school graduates who earned college credit before graduating, as applicable; the pass rate of the statewide assessment program tests; the growth data of the statewide assessment program tests, as applicable; the attendance rate; and State, national and international comparisons for the indicators, as applicable.

Policy 3120.08 - Employment of Personnel For Extracurricular Activities (Revised)

Policy 4120.08 - Employment of Personnel For Extracurricular Activities (Revised)

Policy 8455 - Coach Training, References, and IHSAA Reporting (Revised)

These policies have been revised to include a marching band leader or a sponsor of an activity in which a student has an increased risk of sudden cardiac arrest, as determined by the IDOE, to participate in the same training on sudden cardiac arrest as athletic coaches pursuant to the revision of I.C. 20-34-8 by HEA 1040. The documentation of completion of the course on sudden cardiac arrest for the marching band leader and activity sponsor should be retained in the same manner as those for athletic coaches.

Policy 3120.11 - Public Hearing Before Commencement of Collective Bargaining (Revised)

A public meeting has been added to discuss a Tentative Agreement, allow for public comment, and the meeting must be conducted at least seventy-two (72) hours prior to a Board vote on the agreement. Additionally, the agreement must be posted on the Corporation website within fourteen (14) days, pursuant to the amendment of I.C. 20-29-6 by HEA 1549, and must include a provision specifying when the public meeting occurred. The statutory amendments also allow for Board members and the public to participate in the public meeting by electronic communication.

Policy 3214/4214 - Staff Gifts (Revised)

The word Christmas has been replaced by "some special holidays" in these policies to make the content secular in nature.

Policy 3220 - Staff Evaluation (Revised)

Revisions made to this policy reflect the amendment of I.C. 20-28-11.5-4 by HEA 1002 regarding the components of teacher evaluations. Notwithstanding current Indiana code, objective measures from statewide assessments taken in the Spring of 2019 and 2020 cannot be used for a certificated employee's performance evaluation unless these scores or the particular school's improvement category would improve the certificated employee's annual performance rating.

Further, there are several deletions to this policy to comply with the Indiana Administrative Code at 511 I.A.C. 10-6-4.

If the objective measures are not used, all other measures must be increased proportionately to replace them.

Policy 5113.02 - School Transfer Options (Revised)

This policy has been revised to comply with the provisions of the Elementary and Secondary Schools Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), and current IDOE procedures for the unsafe school choice option.

Policy 5340.01 - Student Concussions and Sudden Cardiac Arrest (Revised)

This policy has been revised to modify the existing requirements for completing a certified education approved training course for sudden cardiac arrest to include a marching band leader or a sponsor of an activity in which a student has an increased risk of cardiac arrest.

All applicable students, now to include marching band participants and students participating in an extracurricular activity with an increased risk of cardiac arrest, and their parents shall receive information on sudden cardiac arrest. Each applicable student must acknowledge receipt of this information by completing an acknowledgement form. This acknowledgement form shall be maintained on file by the marching band leader or designated school official. Any participating student in one of the applicable activities who is experiencing symptoms of cardiac arrest must have written permission from parents for them to practice or play.

Policy 5460 - Graduation Requirements (Revised)

Pursuant to Senate Enrolled Act (SEA) 101, what shall be included in and when the School Corporation must prepare each student's graduation plan have been modified. The policy has been revised to incorporate an option because a graduation plan is a requirement of I.C. 20-30-4-2; however, it is not mandated to be part of the Corporation's graduation requirement policy. The Corporation would not withhold a diploma for failure to have a graduation plan, however, this language is provided to highlight the requirements and identifies what training all Corporation counselors should have training in regarding these statutory requirements.

Policy 5540 - The Schools and Governmental Agencies (Revised)

This policy is revised to account for HEA 1531 adding a new Indiana Code provision, I.C. 31-9-2-44.1 that defines "exigent circumstances" and includes the criteria for which DCS may be granted permission to interview a student alone at school.

The Superintendent should recommend adoption of the revised policy to the Board, and the Board should adopt the revised policy to comply with current State law.

Policy 5722 - School-Sponsored Student Publications and Productions (Replacement)

This replacement policy is proposed because of the wide variety of school-sponsored student media that are present in schools today and due to the many technological advances that have occurred. These revisions are driven by the impact of social media on student publications and productions and are based on the evolving social media environment.

The policy, as before, provides several options available to the Board regarding the type of forum that will be provided and what level of review and regulation will occur. The language in the policy has been modified to encompass the newer online electronic forms of school-sponsored student media. The policy provides four options to consider for the classification and regulation of such publications and production.

Policy 6105 - Authorization To Accept and Distribute Electronic Records and To Use Electronic Signatures (Technical Correction)

This policy is being corrected by adding one statutory citation and providing a reference to a memorandum from the State Board of Accounts regarding electronic signatures.

This technical correction does not require adoption of the revised policy by the Board if the Corporation's bylaws, specifically Bylaw 0131.2, permit technical amendments without Board approval.

Policy 6114 - Cost Principles - Spending Federal Funds (Revised)

This policy has been revised to provide greater detail in allowing guidance for corporations regarding the expenditure of federal funds. There has been a significant increase in funding for Corporations through the third pandemic stimulus bill dubbed the American Rescue Plan, providing \$122 billion in Elementary and Secondary School Emergency Relief (or ESSER III) funds. While the policy accurately referenced definitions and restrictions cited in various sections of 2 C.F.R. 200, greater specificity has been requested by program reviewers and auditors.

Policy 6220 - Budget Preparation (Revised)

This revision includes a strike-through of content that refers to academic, instructional support, overhead and operation, and non-operational expenditures that are no longer a required part of budget preparation.

Policy 6230 - Budget Hearing (Revised)

If a referendum levy is included in the proposed budget, a spending plan must be included at the public hearing, pursuant to SEA 55 amendments. The spending plan is to include an estimate of expected revenue from the referendum, specific purpose of the funds generated by the referendum and an estimate of expenditures in annual dollar amounts.

Policy 7300 Disposition of Real Property (Revised)

Pursuant to SEA 385 revisions have been made regarding the sale or lease of unused or vacant property.

Specifically, school corporations are to provide for the maintenance of unused or vacant buildings until leased, sold or disposed of. Requires the Board request certification of compliance with I.C. 20-26-7-1 from the Attorney General.

Policy 7310 - Disposition of Surplus Property (Revised)

Pursuant to I.C. 20-26-5-40.2, it is the obligation of the Board to develop a plan related to the preservation or transfer of memorabilia, trophies, or other property of historical significance, as determined by the Board if a resolution to close a high school has been passed.

The plan must be posted to the Corporation website and available for public inspection.

Policy 7450 - Property Inventory (Revised)

A drafting note has been added to this policy noting the federal threshold of \$5,000 for differentiating between supplies/materials and a capital expenditure for equipment purchase. See the note on

Policy 6114 - Cost Principles - Spending Federal Funds.

This policy may need to be revised if the Corporation's current policy uses an equipment/inventory threshold higher than \$5,000.

Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)

Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)

These policies have been revised to include language reflecting the State law requirements that specifically prohibit the sending, receiving, viewing, or downloading of materials harmful to minors and it mandates that this content must be posted on the corporation website.

Policy 8305 - Information Security (Revised)

This policy has been revised to include policy language that the school will work to protect data from attack vectors. Categories of attack vectors of a cybersecurity incident are identified. Also, it requires the Superintendent to outline a method for maintaining a repository of cybersecurity incidents.

Policy 8600 - Transportation (Revised)

Pursuant to 2021 legislative revisions to I.C. 20-27-5-6 by HEA 1549, a school corporation may enter into a fleet contract with a contractor and permit the contractor's drivers to be eligible for life and health insurance benefits and other fringe benefits available to other school personnel. In addition, the statute was amended to allow the Corporation to enter a fleet agreement with a Transportation Network Company as defined by State law to transport students provided the Corporation conducts an expanded criminal history check and expanded child protection index check of each driver

transporting students. The Transportation Network Company is like a ride-share company or similar provider.

Language has been provided to identify when an agency, such as DCS may be given permission to interrogate a student on Corporation property.

7. Such Other Business as May Come Before the Board:

8. Adjournment:

a. 7:03 PM by Mr. Thomas

In accordance with the Americans with Disabilities Act, if anyone wishes to attend, hear or present evidence at the public meeting on the above referenced matter(s), and is in need of reasonable accommodation, please contact the Office of the Superintendent of the Tell City-Troy Township School Corporation, so that accommodations can be made. The Superintendent may be contacted by mailing to Tell City-Troy Township School Corporation, 837 17th., Tell City, IN 47586, or by telephoning (812) 547-3300.

This meeting is a meeting of the School Board in public for the purpose of conducting the business of the Tell City-Troy Township School Corporation and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item "Communications from the Public."

These minutes have been approved by the Tell City-Troy Township School Board of Trustees.

Board Secretary

Date

CONSENT AGENDA INFORMATION:

c. Katrina Whitworth is resigning 12.17.21 due to moving out of the area. Jesse Huffman is resigning as custodian at WTE. Emily Bebee is resigning from the WTE Assistant Secretary position.

d. Table Saw

Serial No. LE3556 Model No. 34-771

Lathes (3)

Series No. 46-450 Serial Nos. 1798160, 1798158, 1798157

Band Saw

Catalog No. 28-350 Serial No. 1451204

Planer

Model No. 87-008 Serial No. M7166-36F66-1863

Edge Sander

Model No. NV150 Serial No. 8979061

Joiner

Model No. 37-315 Serial No. LE8692

None are in working order.

