

TELL CITY-TROY TOWNSHIP SCHOOL CORPORATION

REGULAR MEETING  
OF THE  
BOARD OF SCHOOL TRUSTEES

TUESDAY JULY 11, 2017

TELL CITY HIGH SCHOOL MEDIA CENTER  
900 12<sup>TH</sup> STREET  
TELL CITY, INDIANA 47586

7:00 P.M.

Pledge of Allegiance/Moment of Silence:

Call to Order:

Roll Call: Sherri Flynn Rick May X Gregg Jarboe X Mack Cail X Tony Thomas X

**Adoption of the Agenda of Tuesday, July 11, 2017:** Motion is to adopt the agenda as presented. M MC S GJ V 4-0

**Approval of the Minutes of the June 5, 2017 Special Board Meeting:** Motion to adopt the minutes as presented. M GJ S TT V 4-0

**Approval of the Minutes of the June 13, 2017 Regular Board Meeting.** Motion to adopt the minutes as presented. Mr. Cail abstains as he was not present at this meeting. M GJ S TT V 3-0-1

**Approval of the Claim Docket:** Motion is to approve the docket as presented. M MC S GJ V 4-0

1. Reports:

- a. Mrs. Noble- NONE
- b. Mr. Ramsey- NONE
- c. Report from the County Redevelopment Commission

2. Communications from the Public:

3. Old Business:

4. New Business:

a. William Tell Elementary School M MC S TT V 4-0

1. Program Assistant

1. Heather Conway

Mrs. Conway's application and background check have been provided for your review. She fills the vacancy created by the promotion of Mrs. Fentress to teacher. Motion is to approve the recommendation as presented.

- b. Tell City Jr-Sr High School** **M GJ S TT V 4-0**
1. English Teacher 1. Kyle Evans

Mr. Evans fills the vacancy created by Mrs. Atkins. His background check is included. Motion is to approve the recommendation as presented.

- c. Athletics** **M MC S GJ V 4-0**
1. Cross Country Coaching Staff 1. Recommendations
- a. JH Boys a. Doug Lane
  - b. JH Girls b. *Bryan Taylor*
  - c. HS Boys (HEAD) c. *Brian Beckort*
  - d. HS Boys (ASST) d. *Chris Hollinden*
  - e. HS Girls (HEAD) e. *Katie Weyer*
  - f. HS Girls (ASST) f. *Jennifer Chestnut*
  - g. Vol. Coach g. Brittany Busse
  - h. Vol. Coach h. Seth Vaquero

Italics denotes teaching staff, no history check required. Seth has a current background check on file from May, his and Brittany's are included. At the time of this recommendation we are awaiting Doug Lane's background check. I will provide it if received prior to the meeting, if it is not received I recommend his approval based on the receipt of a clean background check. Recommendation is to approve the group as a whole, and pending the receipt of a clean background check on DL. Mr. Cail inquires how many of the positions are paid. All positions excluding the volunteers are paid.

- d. Recommendation to Approve Band Volunteers** **M GJ S TT V 4-0**

The success our our band program is directly related to the abundance of parent volunteers and the support they provide the students. Included in your packet is a substantial list of volunteers, all of whom have submitted to a limited background check. These parents will be working behind the scenes and traveling with the group, but it should be understood that they do now work 1:1 with students outside of the scope of the program. I recommend we accept the volunteers as presented. Motion is to approve all volunteers.

- e. Approval of the Joint Services and Supply Fund Agreement for the Exceptional Children's Co-op** **M GJ S MC V 4-0**

Included in your packet is the agreement for participation in the Exceptional Children's Co-op. This partnership allows us to provide a wide variety of services to our students, and is renewed every two years. Mr. Jarboe asks if there are major changes, and it was explained that the retirement information and legal code updates are the major changes. Mr. May asks if the 10 corporations listed in the co-op

remains constant, and was informed that the membership does not change. Motion is made to approve the contract as presented.

**f. Approval of 2017-2018 Class/Student fees M TT S GJ V 4-0**

Included in your packet is Mr. Werner's annual review of our fees, and affidavit that the fees are reasonable and constitutional. Mr. Werner reviews all fees yearly. It should be noted that once again, textbook fees have decreased as the corporation moves to a more digital footprint, passing the savings on to parents. Motion is to approve the fees as presented.

**g. Recommendation to Increase Breakfast/Lunch Fees M MC S RM V 4-0**

We are recommending an increase to lunch and breakfast prices for the 17-18 school year. This increase is mandated due to our participation in the federal lunch program. We are recommending the minimum increase of \$0.10.

Student Lunch: \$2.45  
Adult Lunch: \$3.10  
Student Breakfast: \$1.50  
Adult Breakfast: \$2.10

Included in the packet is a screenshot of the online tool we are to use to determine our minimum increase. Mr. Thomas asks if a dime is enough to keep up with inflating costs. Discussion was held about the cafeteria fund, what it is used to pay for, and the health of that fund. Mr. Cail states he wants to keep the price as low as possible while maintaining a healthy balance. Motion is to approve the increases as presented.

**h. Recommendation to Accept Bids M GJ S TT V 4-0**

This year we received only three bids. The fuel bid was from C&S at a rate of \$0.05 off the posted price for fuel. Prairie Farms was the only bid on our milk/dairy products, and the proposed prices reflect a slight decrease from the prior year. We did not receive a bread bid, even after several phone calls to vendors to submit. Bimbo submitted their bid July 6 after contact, stating they had tried to reach out to us without success. As we received no other bids, and as Bimbo has supplied us with bread in the past, I recommend the acceptance of the bid. Motion is to accept bids as presented.

**i. Administrative Contracts M GJ S MC V 4-0**

Your packets contain the average of the administrative observations as well as the initial summative evaluation. The average is the "TER" score that is used in the summative evaluation. That TER score reflects the various competencies as dictated by our version of RISE, and is then assigned a percentage of the summative evaluation. The summative evaluation includes the Principal SLO (student learning objectives)

which are based on test results, graduation, etc. They are currently reviewing the results. The final component of the summative evaluation is the school letter grade. We receive this from the state, and have not at this time.

The administration of TCTTSC is in a class of their own. I am thrilled to work with a group of educators that put the needs of the students first. They are fair and consistent, and wholly committed to TCTTSC. I recommend renewal of their contracts at this time with no reservation. This renewal would place all principals on the front of a two-year contract. Mr. Thomas asks when the school letter grade is expected, and no information is available. Motion is to renew principal contracts as presented.

**j. Set Maximum Classroom Size for Student Transfer Purposes M MC S GJ V 4-0**

Every year by July 31 the board must set maximum class sizes for the purpose of accepting transfer students (Policy 5111). This number does not impact class size based on students living within the corporation. I recommend 35 students be the maximum class size for accepting transfer students. Motion is to set the limit at 35 per class.

**k. Update Incumbency Certificate for Construction Account M MC S GJ V 4-0**

When WTE was refinanced, we authorized the officers of the board and Mrs. Elder to sign for disbursements from the account. This document needs updated to remove Mr. Kleeman and Mr. Cole, and I would recommend authorizing Mrs. Flynn and Mr. Jarboe as they are current officers. Mr. May is currently listed. The individuals listed are able to sign-off on the official requests for payments from that account. Mr. Cail motions the officers be updated and allowed to sign on the incumbency certificate.

**l. Building Use Request M GJ S TT V 4-0**

Ivy Tech would like to use our health ocs classroom for 1 semester at night while they finish construction on their classroom. Included is the proposed schedule. After speaking with Mr. Ramsey I recommend we approve their use of the facility for one semester as detailed in their submitted proposal. Mr. Jarboe motions to approve the use of the facility. Mr. Jarboe would like Ivy Tech personnel to submit background checks. Mr. Cail questions if our students will be in session at the same time as the Ivy Tech students, and it was discussed that interaction should be minimal and under the supervision of the IT instructor. The motion is made to allow Ivy Tech to use the room as requested.

**m. NEOLA Board Policy Updates (First Reading) NO ACTION**

You have been provided with Vol. 29 updates. These updates address the following policies: 1520, 3124, 1520.08, 3120.08, 4120.08, 5340.01, 8455, 1521, 3121, 4121, 8120, 8121, 8340, 2623, 1619, 1619.01, 1619.02, 1610.03, 3419, 3419.01, 3419.02, 3419.03, 3420, 4419.01, 4419.02, 4419.03, **5111**, 5460, 5530, 8400, 5830, 6605,

9700, 6700, 8330, 8405, 0100, 2261.01, 5111.01, 5111.03, 5330, 6330, 8330, 8335, 8500, 8510, **3220.01**

Special updates were received from Neola on 7-5-17 regarding 5111 and 3220.01.

These are updates to comply with new legislation. 5111 is regarding transfer students, and 3220.01 is the language necessary for the Teacher Appreciation Grants. 3220.01 must be discussed prior to ratification. I have reached out to the CTA and we will be meeting prior to the August board meeting, at which I will recommend adoption of these policies.

The recently recieved policies are included in your packets. Mr. Jarboe points out 3220.01 is a big change as the 25% difference between effective and highly effective is mandated by law. It was questioned if this would affect the rubric, and noted that it will not as the TER is what is used to determine the above.

**n. Construction Update**

**NO ACTION**

Estimate is approximately 90% complete, with paint, walls, and doors in place in the secure entry. The flush of the two tanks at WTE is in process. There were also several leaks discovered in the potable water, and those are being repaired. Mr. Thomas questioned addressing both tanks, and until we have an estimate of isolating tanks and the closed loop conversion, both tanks have to be addressed.

**o. Legislative Updates**

**NO ACTION**

**5. Such Other Business As May Come Before the Board:**

- a. Communications from the Superintendent
- b. Communications from the Board of School Trustees

**Adjournment:**

**1. Motion to Adjourn: 7:36 PM**

**M GJ S TT V 4-0**

In accordance with the Americans with Disabilities Act, if anyone wishes to attend, hear or present evidence a the public meeting on the above referenced matter(s), and is in need of reasonable accommodation, please contact the Office of the Superintendent of the Tell City-Troy Township School Corporation, so that accommodations can be made. The Superintendent may be contacted by mailing to Tell City-Troy Township School Corporation, 837 17<sup>th</sup>., Tell City, IN 47586, or by telephoning (812) 547-3300.

This meeting is a meeting of the School Board in public for the purpose of conducting the business of the Tell City-Troy Township School Corporation and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item "Communications from the Public."

**These minutes have been approved by the Tell City-Troy Township School Board of Trustees.**

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**Board Secretary**

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**Date**