

TELL CITY-TROY TOWNSHIP SCHOOL CORPORATION

**REGULAR MEETING
OF THE
BOARD OF SCHOOL TRUSTEES**

TUESDAY JANUARY 9, 2018

**TELL CITY HIGH SCHOOL MEDIA CENTER
900 12TH STREET
TELL CITY, INDIANA 47586**

7:00 P.M.

Pledge of Allegiance/Moment of Silence:

Call to Order:

Roll Call: Sherri Flynn X Rick May X Gregg Jarboe X Mack Cail X Tony Thomas X

Organizational Session (Election of Officers):

Nominations do not have to be seconded, but it is not out of order for members to second a nomination to signal their endorsement. After nominations are closed, the vote is taken on each nominee in the order in which they were nominated.

President Nomination(s): MC nominates GJ, SF 2nd. GJ nominates SF

Motion to Close Nominations: M MC S RM V 5-0

Vote: SF 3 GJ 2

Vice-President Nomination(s): MC nominates RM, GJ 2nd. SF nominates GJ, RM 2nd

Motion to Close Nominations: M RM S TT V 5-0

Vote: RM 4

Secretary Nomination(s): TT nominates GJ, SF 2nd

Motion to Close Nominations: M RM S MC V 5-0

Vote: 4

Adoption of the Agenda of Tuesday, January 9, 2018 M GJ S TT V 5-0
Motion is to approve as presented.

Approval of the Minutes of the Regular Meeting of December 12, 2017 M SF S TT V 5-0
Motion is to approve as presented.

Approval of the Minutes of the Special Session of December 21, 2017 M SF S TT V 5-0
Motion to approve as presented.

Approval of the Minutes of the Public Hearing of December 21, 2017 M SF S GJ V 5-0
Motion to approve as presented.

Approval of the Claim Docket M TT S GJ V 5-0

Also included with the claim docket is the annual report from the elementary schools. You might remember we chose to have all ECA's audited this year, and both building received exemplary reports. Motion is to approve the presented claims.

1. Reports:

- a. **Mrs. Noble**
- b. **Mr. Ramsey**
- c. **Redevelopment Corporation Report**

2. Communications from the Public:

3. Old Business:

4. New Business:

- a. **Designate a day, place, and time for regular meetings which shall be held at least once every month** M GJ S TT V 5-0

The regularly scheduled board meeting is currently held on the second Tuesday of the month at 7 PM in the JSHS Media Center. Motion is to keep the meetings the same. Mr. Cail asks if moving the meeting might draw more of a crowd. Mr. Thomas asks if the time/date has ever been different. There are concerns of people being able to get to the meeting after work if it is too early. Discussion revolved around the impact of times, possible options. The board was reminded the regular meeting should be regularly scheduled, and a time should be established. Mrs. Flynn calls for the vote on the recommendation to keep it the same.

- b. **Designate those persons authorized to use the safe deposit box.** M GJ S MC V 5-0

The superintendent and corporation treasurer are currently authorized to access the safe deposit box. Mr. Jarboe motions to maintain the current set up. Mr. Thomas asks what is in the safe deposit box.

- c. **Authorize the President of the Board to appoint individual Board members to any necessary** M TT S GJ V 5-0

committees or as representatives to various organizations

Currently the Board President has the power to appoint board members to committees. Mr. Thomas motions the president maintain the ability to appoint. Mr. Cail asks what appointments we are talking about. Superintendent states some examples are the PCDC, bargaining, school specific committees.

d. Appointment of Legal Counsel M SF S GJ V 5-0

John Werner is serving as legal counsel for the corporation. Mr. Werner is recommended to continue in this position. The motion is made to maintain Mr. Werner's counsel.

e. Appoint a Board member as legislative liaison to the Indiana School Boards Association Appointment

The Board President currently serves in this role. Mrs. Flynn asks if there is any interest, and the board encourages her to maintain the role. Mrs. Flynn will continue to serve as the legislative liaison.

f. Discuss the need for work sessions and set a schedule if needed M GJ S SF V 5-0

Work sessions for 2017 were established as every other month on the first Tuesday of the month at 7:00 PM in the JSBS media center, to be held only if needed. Motion is to maintain the current schedule as needed.

g. Appoint the School Corporation's Treasurer M GJ S TT V 5-0

I recommend Mrs. Elder continue to serve as Corporation Treasurer. Motion is to maintain Mrs. Elder as Corporation Treasurer.

h. Appoint a member of the Board as a non-voting member of the County Redevelopment Commission NO ACTION- Mr. Thomas has 1 year remaining to serve

IC 36-7-14-6.1

...(d) A nonvoting adviser appointed under this section:

- (1) must also be a member of the school board of a school corporation that includes all or part of the territory served by the redevelopment commission;
- (2) is not considered a member of the redevelopment commission for purposes of this chapter but is entitled to attend and participate in the proceedings of all meetings of the redevelopment commission;
- (3) is not entitled to a salary, per diem, or reimbursement of expenses;
- (4) serves for a term of two (2) years and until a successor is appointed; and
- (5) serves at the pleasure of the entity that appointed the nonvoting adviser.

As added by Acts 1981, P.L.310, SEC.83. Amended by P.L.190-2005, SEC.7; P.L.146-2008, SEC.723.

Mr. Thomas was appointed last year (2017) and will serve the remainder of the two year appointment in 2018.

- i. **Name the Superintendent as the Local Education Administrator Programs Director (LEA)** M GJ S SF V 5-0

Motion is made to maintain superintendent as LEA PD.

- j. **Identification of the School Corporation's official newspaper** M GJ S MC V 5-0

The Perry County News is currently identified as the corporation's official newspaper. I recommend we keep the Perry County News as the official newspaper. Motion is to establish the PC News as the corporations official newspaper.

- k. **Set School Board Member compensation** M TT S MC V 5-0

The previous recommendation was to establish board member compensation at \$1.00/year. Below is the language concerning compensation.

0144.1

Compensation

Board members are entitled to receive each year a basic compensation of \$2,000 per annum. Expenses of a Board member shall be reimbursed when incurred in the performance of his/her duties or in the performance of functions authorized by the Board and duly vouchered.

I.C. 20-5-3-6

The following guidelines have been established by the Board to ensure appropriate and proper reimbursement of expenses for Board members.

- A. Expenses will be reimbursed only for activities authorized by the Board.
- B. Reimbursement for mileage will not exceed the current rate established for Corporation employees.
- C. When attending a Board-approved conference, all fees, parking, mileage, meals, and lodging may be reimbursed, if requested.
- D. Purchase of any printed or other materials relating to Boardmanship will be reimbursed if prepurchase approval is given by the Board. If such approval is not possible or feasible, a voucher must be submitted to the Board for approval.
- E. When the Board attends a community or school-related event as a Board function, or if a Board member attends as the designated representative of the Board, any incurred expenses, including mileage, will be reimbursed by the Board. If a Board member attends

such events as a private citizen, any incurred expenses are to be paid by the Board member.

F. No entertainment expenses or purchases of alcoholic beverages are reimbursable.

I recommend the board re-establish a \$2000.00 stipend/member for the service provided by board members.

Mack Cail motions the \$2000.00 be reinstated after some explanation from the superintendent. Mr. May seconds the motion.

Tony Thomas recommends \$1000.00, as there is no upcoming election. Mr. Cail rescinds the motion, Mr. May rescinds the second. Mr. Jarboe concedes next year as an election year the amount should increase to cover costs of the election. The board also discusses the ability to donate their salaries back to the school. Mr. Thomas feels \$1000 is fair. Mr. Thomas makes a motion to set the compensation at \$1000 and Mr. Cail seconds the motion.

I. Conflict of Interest Statements **No Action**

Please return these to me by the end of the week (1/6/18)

m. Approval of year end (2017) Transfer of Funds **M GJ S TT V 5-0**

This allows the corporation treasurer to balance the accounts based on year end. This is only movement of funds within sub accounts, it is not movement from one major account to another (CPF to Transportation, for example). Motion is to approve as presented.

n. Motion to Approve the Contract of the Superintendent **M SF S RM V 5-0**

This action will approve the contract of the Superintendent, which was publicly heard on December 21, 2017. Motion is to approve as presented.

o. Resignations and Retirements **None**

p. William Tell Elementary School **M S V**

- | | |
|----------------------|-------------------|
| 1. Program Assistant | 1. Ronica Jarboe |
| 2. Program Assistant | 2. Deborah Rhodes |

These were taken separately at the request of Mr. Jarboe. Mrs. Flynn motioned to approve Ronica Jarboe, seconded by Mr. Thomas. **Motion passes 4-0-1** with Mr. Jarboe abstaining. Mrs. Flynn motioned to approve Deborah Rhodes, seconded by Mr. Jarboe. **Motion passes 5-0.**

q. Tell City Jr-Sr High School **None**

r. Athletics **None**

s. Second Read: Neola Policy Updates **M GJ S SF V 5-0**

Policy 1220 - Employment of the Superintendent - Revised
Policy 1521 - Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse () and Arrests – Revised

- Policy 3121 - Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse () and Arrests – Revised
- Policy 4121 - Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse () and Arrests – Revised
- Policy 8120 - Volunteers – Technical Correction
- Policy 8121 - Personal Background Check – Contracted Services – Revised
- Policy 2221 - Mandatory Curriculum - Revised
- Policy 2262 - Latch-Key Programs - Replacement
- Policy 2623.01 - Test Security Provisions for Statewide Assessments - Revised
- Policy 3131 Reduction in Force (“RIF”) in Certificated Staff - Revised
- Policy 3220.01 - Teacher Appreciation Grants – Technical Correction
- Policy 5200 - Attendance - Revised
- Policy 5330 - Use of Medications - Revised
- Policy 5350 - Student Suicide Awareness and Prevention - Revised (Name change included)
- Policy 5460 - Graduation Requirements - Revised
- Policy 5630.01 (V1) - Use of Seclusion and Restraint with Students - Technical Correction
- Policy 5730 - Equal Access for Non-corporation-Sponsored Clubs and Activities - Technical Correction
- Policy 6152 - Student Fees and Charges - Revised
- Policy 8330 - Student Records - Revised
- Policy 8462 - Child Abuse and Neglect - Revised
- Policy 8600 - Transportation - Revised
- Policy 8800 - Religious/Patriotic Ceremonies and Observances – Technical Correction

The word “FINAL” was deleted from policy 8120- Operations as discussed at the December board meeting, and is included for review. The grammatical corrections submitted were included, and the motion is made to accept with those updates.

t. Surplus Equipment M GJ S SF V 5-0

| Device | Qty. | Reason for Surplus |
|-------------------|-------------|---|
| Tangent Computers | 7 | No longer working |
| HP Scanner | 1 | No longer working |
| Nu Monitors | 25 | 10+ years old, lab decommissioned, no longer needed |
| Dell Laptop | 1 | Old XP and can't be upgraded to Win 7 |

Mr. Cail asks if people purchase these, and it is explained that most of them get recycled by Mr. Goffinet’s class. Motion is made to approve the items presented for surplus.

u. Legislative Updates No Action

5. Such Other Business As May Come Before the Board:

- a. Communications from the Superintendent
- b. Communications from the Board of School Trustees

Adjournment:

1. Motion to Adjourn: Adjourned by Mr. May at 7:44 PM

In accordance with the Americans with Disabilities Act, if anyone wishes to attend, hear or present evidence a the public meeting on the above referenced matter(s), and is in need of reasonable accommodation, please contact the Office of the Superintendent of the Tell City-Troy Township School Corporation, so that accommodations can be made. The Superintendent may be contacted by mailing to Tell City-Troy Township School Corporation, 837 17th., Tell City, IN 47586, or by telephoning (812) 547-3300.

This meeting is a meeting of the School Board in public for the purpose of conducting the business of the Tell City-Troy Township School Corporation and is not to be considered a public community meeting. There will be time for public participation as indicated by agenda item "Communications from the Public."

These minutes have been approved by the Tell City-Troy Township School Board of Trustees.

Board Secretary

Date