

Tell City-Troy Township School Corporation

John Anthony Scioldo II
Superintendent
john.scioldo@tellcity.k12.in.us

"Home of the Marksmen"

Administrative Office
837 17th Street
Tell City, IN 47586
Phone: (812) 547-3300
Fax: (812) 547-9704

RFP: Tell City-Troy Township School Corporation Property Casualty Insurance

Overview:

Tell City-Troy Township School Corporation is requesting proposals for Property and Casualty Insurance coverage for the school corporation.

Tell City-Troy Township School Corporation is located in Perry County, Indiana. The school serves approximately 1420 students. There are approximately 200 employees. The corporation consists of three buildings: William Tell Elementary, Tell City Jr/Sr High School, and the Office of the Superintendent. This does not include two athletic facilities, Legion Field and the Soccer Field.

Desired Outcomes:

The Corporation is conducting a diligence exercise to ensure responsible use of the corporation funds. The successful RFP will provide quality coverage at a reasonable expense.

Submission Requirements:

Interested parties should complete the attached RFP. All questions and the completed RFP should be submitted to:

Tell City-Troy Township School Corporation
John Scioldo, Superintendent
837 17th St
Tell City, IN 47586
john.scioldo@tellcity.k12.in.us
Phone: 812-547-3300 Fax: 812-547-9704

Tentative Timeline:

RFP Released: March 13, 2019

Questions and Clarification will be accepted until: March 29, 2019

RFP Submission Deadline: April 9, 2019, 6:30 PM

The RFP's will be opened at the public meeting of the school board of trustees held April 9, 6:30 PM at Tell City Jr. Sr. High School. No action will be taken at that time.

RFP Review: Worksession open to the public, April 16, 2019 6:30 PM

The board may request some or all vendors to attend public work sessions to clarify any questions that may arise. More than one work session may be required.

May 14, 2019: If the selection process is complete, the board will select an insurance provider at the regularly scheduled School Board Meeting.

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Components of the RFP:

Firm Information, History, Background, and Financial Status.

Please provide an overview of company, as well as the insurance providers being recommended. Who will be the corporation point of contact for claims? Is the company established and stable? Background information on the representatives that will work with the corporation is expected.

Analysis of Liability

What do you feel are the three primary liabilities of school corporations today? How does your company or the recommended providers address these concerns (outreach, programs, etc)? What sets the coverage you are recommending apart from your competitors?

Recommendation

Who are you recommending to provide the insurance?
Why are you recommending the above insurance provider?
What does this recommendation provide above and beyond the coverage (online portals, local offices, incentives for decreasing claims)?
What coverage(s) are you recommending? Proposals must include coverage costs for cyber attacks and information theft, as well as armed staff/liability coverage.
Please ensure that at minimum the coverage being recommended is comparable to what is currently in place. A copy of the corporations current policy and loss runs are included.

Cost

Provide a detailed cost for for the proposed coverage. All fees and associated costs should be identified. Optional Coverage recommendations should be identified as such.

Provide detailed brokerage fees.

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All proposals must be received at the address below by the Superintendent of schools no later than 6:30 p.m. Central Time on April 9, 2019.

The respondent's proposal must address all components of the RFP to be considered valid.

Proposals may be electronically mailed in PDF form to john.scioldo@tellcity.k12.in.us

Proposals may be mailed or delivered in hard copy to:

John Scioldo, Superintendent
837 17th Street
Tell City, IN 47586

The board reserves the right to exclude any late submission from consideration. No Fax submissions will be considered.